

Health and Safety Policy, Commitment to Safety Management Practices

Under the Health and Safety at Work Act (HSWA) 2015 RJ Safety Consulting Ltd Trading as SHE Pre-Qual is a PCBU a "person conducting a business or undertaking" and its workers are committed to meeting its legislative requirements under this legislation.

SHE Pre- Qual management and staff are committed to maintaining a safe and healthy working environment for the safety and health of our employees and other persons in the workplace.

SHE Pre-Qual will comply with all relevant legislative requirements, regulations, codes of practice and safe operating procedures.

We are committed to engaging and consulting with all employees in relation to Health and Safety and continual improvement in its Health and Safety systems.

Health and Safety is everyone's business and all employees and others at our worksites are expected to share and participate in our commitment to avoid all incidents, which may cause personal injury, property damage, or loss of any kind. Every person we work with is expected to ensure their own welfare, that of their fellow workers and others in the workplace maintain a safe working environment and that no action or inaction will harm others. Management are responsible for ensuring Health and Safety policy and procedures are observed.

Each employee and any other person in the workplace is encouraged to play a vital and responsible role in maintaining a safe and healthy workplace through:

- Being involved in the workplace health and safety system.
- Complying with and observing the correct procedures for all tasks
- Reporting any pain or discomfort as soon as possible.
- Ensuring all accidents and incidents are reported.
- Helping all employees, other workers and visitors to the workplace understand the right safety procedures and why these procedures exist.
- Telling the person responsible immediately of any health and safety concerns.
- Maintaining a safe working environment at all times.

All accidents and incidents are to be accurately reported and recorded in a timely manner. In the event that any employee is injured SHE Pre-Qual Ltd will, where practicable fully participate in a rehabilitation program. SHE Pre-Qual is committed to ensuring the safe and early return to work of any injured employee.

The Directors are responsible for the management and review of our Health and Safety policies, procedures and rules.

All staff are responsible for the development, implementation and control of our Health and Safety policies, procedures and rules.

Our Health and Safety policy, procedures and system will be reviewed by the directors and staff annually.

Signed: Robyn McRae Director

Dated 20/11/20

Signed: Jean Ryan Director

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20/11/21

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